

Bishop Chatard High School

STOCK DONATION INFORMATION

Thank you for considering a gift of stock to Bishop Chatard High School. Our preferred method of receiving stock gifts is through electronic transfers to our account at UBS Financial Services (formerly PaineWebber). We are also happy to accept manual transfers of stock certificates. Instructions on making these types of gifts are outlined below. (You may also donate to BCHS by contacting the Office of Stewardship and Development at the Archdiocese of Indianapolis.)

A. ELECTRONICALLY TRANSFERRING STOCK TO BISHOP CHATARD HIGH SCHOOL:

Simply request that your broker transfer the number of shares of stock you wish to give to the Bishop Chatard account at UBS Financial Services. The school's account number is IP 49440-41 and the DTC (Depository Trust Company) number is 0221. Your broker can contact our UBS account representatives Mr. John Duffy at (317) 816-1827 or Mr. Jon Klausner at (317) 816-1826. Contacting either Mr. Duffy or Mr. Klausner will alert UBS that a stock transaction has taken place.

***** In order to make sure your gift is credited properly, please notify the BCHS advancement office in writing, by phone (317) 251-1451 Ext. 2231, by fax (317) 254-5427, or by e-mail (krude@BishopChatard.org) of the number of shares and the name of the stock you are transferring.***

B. MANUALLY TRANSFERRING STOCK CERTIFICATES TO BISHOP CHATARD HIGH SCHOOL:

Certificate needs to be signed by the donor (on the back, bottom right-hand side, as the front of the certificate is registered). The school will need a letter from you stating that you are gifting this stock to Bishop Chatard.

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