

Update From the Trojan Cafe

Meal Payment Platform “Mealtime”

Pay stations are used in the cafeteria via a program called Mealtime. Students can either input their 6 digit ID number to pay or scan their barcode. Mealtime is also used to manage funds and process free/reduced meal benefits. Students will already have an active Mealtime account once they are registered in Powerschool. You will need to register the account at www.mymealtime.com if you would like to access the online features - view balance, track spending, & deposit funds online.

Cash/check deposits are accepted in the secure drop box located outside the café office (bottom floor Door 10). Please include student name and ID # with all deposits. Deposits are processed 10 minutes before A lunch and after C lunch. Please plan accordingly. The café does not accept payment at the point of sale nor give change.

Please note that all incoming students will have a \$0 balance at the first lunch if you do not deposit funds! Temporary barcodes will be distributed during freshmen orientation. These can be digitally stored on the student’s phone or iPad via Apple Wallet. Once School ID cards are distributed, these can also be used to pay in the lunch line.

Please visit <https://www.bishopchatard.org/menus/lunch-payment/> to learn more about how to manage your Mealtime account.

Charging Policy

At no time will a student ever be denied lunch because of their negative account status – however a student is only eligible to receive a “meal deal” which includes an entree, vegetable, fruit, & milk (No single item or entrée sales, which are considered “ala carte”). **Students will not be permitted at any time to overdraw or charge ala carte foods.**

It is the expectation that all students maintain a positive balance in their lunch account. As a courtesy to our families, we have allowed a 2 meal overdraw limit on student accounts.

It is the sole responsibility of the student and guardians (not Bishop Chatard High school) to know their account status at all times.

Breakfast

Breakfast is served in the cafeteria 20 minutes before the 1st period of every school day. Short on time? Wake up late? Don't skip the most important meal of the day! A wide selection of nutritious grab & go and a daily hot feature are available to start the day off right and get you to class on time.

Students who receive free/reduced lunch benefits also receive breakfast!

View Menus, Nutritional Information, and Requests for Special Dietary Needs

<https://www.bishopchatard.org/menus/>

Free & Reduced Meals

Families who think they may qualify may submit an application beginning August 1, 2026. Textbook assistance is also determined by the free/reduced lunch application, so all are encouraged to apply.

<https://www.bishopchatard.org/menus/free-reduced-lunch-program/>

- Families must re-apply every year, even if your student qualified in the previous years.
- Families who are “directly certified” (recipients of Medicaid, TANF, SNAP, etc.), do not have to apply ***unless*** they receive formal notification from Bishop Chatard High School that they are directly certified for the 26/27 school year.
- The state is historically slow to directly certify incoming freshman or transfer students. We recommend that all incoming families fill out an income application by August 1, 2026 if they have not yet received a formal notice of benefits. This will allow students to receive free/reduced benefits on the first day of school. If we later determine your student to be “Directly Certified,” your categorical status will change but not your benefits.

If you believe your student should be receiving benefits and has not received formal notification by the first lunch, please contact the foodservice director.

Please note that **it is the sole responsibility of the household, not Bishop Chatard High School** to ensure your child qualifies or is enrolled in free/reduced benefits - Please do not assume that you qualify or are receiving benefits unless you receive notification.

Questions ?

Please feel free to reach out to our Foodservice Director:

Michael Dlugosz

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Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. **fax:**
(833) 256-1665 or (202) 690-7442; or
3. **email:**
program.intake@usda.gov

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