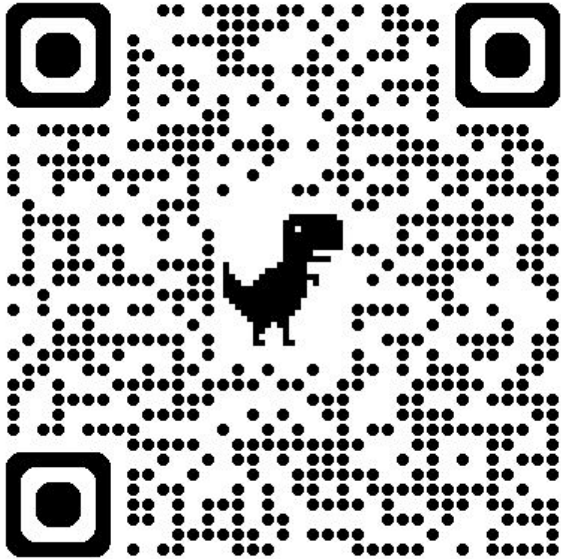




1. Please scan the QR code for attendance
2. Go to CommonApp.org:
 - ▷ Create an account! (you are a first year student)
 - ▷ Use your **personal email** and full **legal name**

Write down your Common App login information

OVERVIEW OF **STEPS**

01

Explore and
Research
Colleges,
Universities &
Career Paths

02

Apply to College
through the
Common App

03

Set up portals
for each school
to track
applications

EARLY ACTION

APPLY BY Nov 1st

This gives you fullest scholarship consideration.

ADMISSION TYPES

WHICH COLLEGE ADMISSION PROCESS BEST SUITS YOU?				
Nonrestrictive Application Plans			Restrictive Application Plans	
Regular Decision	Rolling Admission	Early Action (EA)	Early Decision (ED)	Restrictive Early Action (REA)
DEFINITION: Students submit an application by a specified date and receive a decision in a clearly stated period of time.	DEFINITION: Institutions review applications as they are submitted and render admission decisions throughout the admission cycle.	DEFINITION: Students apply early and receive a decision well in advance of the institution's regular response date.	DEFINITION: Students make a commitment to a first-choice institution where, if admitted they definitely will enroll. The application deadline and decision deadline occur early.	DEFINITION: Students apply to an institution of preference and receive a decision early. They may be restricted from applying ED or EA or REA to other institutions. If offered enrollment, they have until May 1 to confirm.
COMMITMENT: NONBINDING	COMMITMENT: NONBINDING	COMMITMENT: NONBINDING	COMMITMENT: BINDING	COMMITMENT: NONBINDING
Students are not restricted from applying to other institutions and have until May 1 to consider their options and confirm enrollment.			Students are responsible for determining and following restrictions.	

The progress bar tells you which section are ready.

If the bubble is not filled in it means something is missing

common app

Dashboard

APPLY

- My Common Application
- My colleges

EXPLORE

- College search
- Direct admissions
- Financial aid

Settings

Sign out

Good morning, Kathleen!

Dashboard

My Common Application

1/7 sections complete

Profile Family Education Testing Activities Writing Courses & Grades

My colleges

4 colleges on my list

4 in progress

Education

Current or Most Recent Secondary/High School

Current or most recent secondary/high school *

Bishop Chatard High School

5885 Crittenden Ave

Indianapolis, IN 46220-2898

USA

Religious

CEEB Code : 151654

- ▶ Start Date: August 2023
- ▶ Graduate: May 2027
- ▶ Make sure you fill out a second school if you transferred into BCHS

Education Section-

Colleges and Universities section (Dual Credit)

Colleges & Universities 

If you have ever taken coursework at a college or university, please indicate the number of colleges.*

☐ 0

☒ 1

☐ 2

☐ 3

[Clear answer](#)

College 1*

[Find college](#)

Course details

☒ Dual enrollment with high school

☐ Summer program

☐ Credit awarded directly by college

College 1 from date*

August 2024 

Date uses "month year" format (e.g. August 2002)

College 1 from date*

August 2024



Date uses "month year" format (e.g. August 2002)

College 1 to date*

December 2024



Date uses "month year" format (e.g. August 2002)

Degree earned

☐ AA

☐ AS

☐ BA

☐ BS

[Clear answer](#)

[Continue](#)

BCHS Dual Credit Course and Institutions

<u>Vincennes University</u>	<u>Marian University</u>	<u>Indiana University</u>	<u>Ivy Tech</u>
Entrepreneurship- ENTR221	Moral Issues- THL216	Reading, Writing and Inquiry- W131	Intro the Ed- EDUC101
Accounting- ACCT100		Public Speaking- P155	Intro to Healthcare, Medical Term.
			Anatomy- APHY101 and 102
			Composition 111- ENG111 or ENG202

* If you have more than 4 institutions list them under Additional Information in the Writing Section

Education: Grades Section

Grades Section:

- ▶ Graduating Class Size: 180
- ▶ Class Rank Reporting: None
- ▶ GPA Scale Reporting: 4
- ▶ Cumulative GPA:
 - ▷ on your transcript
- ▶ GPA Weighting: weighted

Cumulative GPA*

3.87

GPA weighting

☒ Weighted

☐ Unweighted

Clear answer

Continue

Education: Current Courses Section

Be sure you keep in mind courses that switch at the semester for this section. So, even though you might be taking 7 courses this semester, you might have 3 classes that switch at the semester, so you'd have to list 10 total classes.

Do NOT include Study Hall

Current or Most Recent Year Courses

Please list all courses you are taking this academic year. If you are not currently enrolled, please list courses from your most recent academic year.

How many courses would you like to report?*

10



Please select the course scheduling system your institution is using.*

- ☒ Semester
- ☐ Trimester
- ☐ Quarter
- ☐ Yearly

Clear answer

Education Section

Course 1 subject*

Pre-Calculus X ▼

Course 1 name*

Pre-Calculus

Course 1 level*

Honors X ▼

Course 1 schedule*

Full Year X ▼

Course 2 subject*

Art (Visual or Performing) X ▼

Course 2 name*

3D Art

Course 2 level*

Regular/Standard X ▼

Course 2 schedule*

First Semester X ▼

Tests Taken



In addition to sending official score reports as required by colleges, do you wish to self-report scores or future test dates for any of the following standardized tests: ACT, SAT/SAT Subject, AP, IB, Cambridge, TOEFL, PTE Academic, IELTS, and Duolingo English Test?*

☐ Yes

☐ No

Clear answer

If your school is test optional I recommend submitting scores if your score falls within the Middle 50% or higher for that school.

Purdue requires test scores.

common
app

My Common Application

Profile

Family

Education

Testing

Tests Taken

SAT Tests

AP Subject Tests

Activities

Writing

Courses & Grades

1 college(s) require

My Common Application | Testing

AP Subject Tests

Complete

Number of AP Tests you wish to report, including tests you expect to take*

1

Date taken or planned*

May 2025

Date uses "month year" format (e.g. August 2002)

Subject*

English Language & Composition

Score

☒ 5

☐ 4

☐ 3

☐ 2

☐ 1

Clear answer

Continue

Preview

Don't forget to report those FABULOUS AP scores!

*Only report passing scores and future tests

12

In Common App: choose colleges to open applications with under “College Search”

Colleges don't see your application until you officially submit it so you can add and delete

The screenshot displays the Common App interface. On the left, the sidebar menu includes 'Dashboard', 'My Common Application', 'My colleges', 'College search' (circled in red), 'Direct admissions', 'Financial aid', and 'Settings'. The main content area is titled 'College search' and features a search bar with 'purdue' entered. Below the search bar, there is a 'More filters' button. The search results are listed as follows:

3 results		Sort by: College Name
	Purdue University West Lafayette, IN - USA	+ Add
	Purdue University Fort Wayne Fort Wayne, IN - USA	+ Add
	Purdue University Northwest Hammond, IN - USA	+ Add

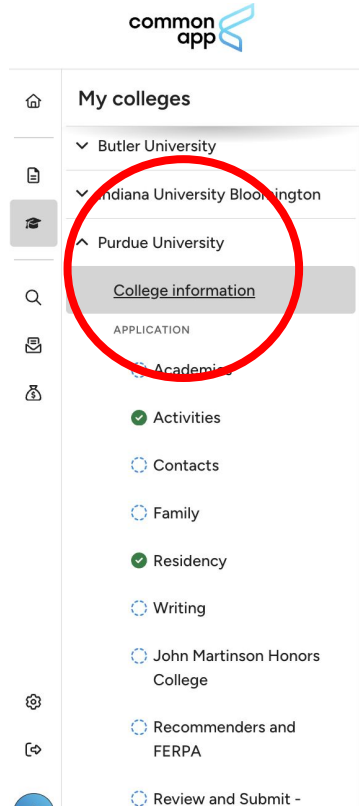
Go to “my colleges” tab to see colleges you want to apply to

The screenshot shows the Common App interface. On the left, a sidebar contains navigation icons and the text "My colleges" is highlighted with a red circle. The main content area is titled "My colleges" and includes a button for "Application requirements". Below this, there is a section for "Sort my colleges by: College Name". The list of colleges includes:

- Ball State University**: [Add your term or admission plan](#), Application – In progress, Show more details
- Butler University**: [Add your term or admission plan](#), Application – In progress, Show more details
- Indiana University Bloomington**: [Add your term or admission plan](#), Application – In progress, Show more details

School Specific Info

Each institution has their deadlines and admissions info posted under college information



admissions@purdue.edu · Phone (765) 494-1776
2550 Northwestern Ave., Suite 1900
West Lafayette, IN 47906
USA



Application deadlines

Fall 2026

Early Action · November 01, 2025

Regular Decision · January 15, 2026

Spring 2026

Rolling Admission · November 01, 2025

Links

- [College website](#)
- [Admissions office](#)
- [Financial aid](#)
- [Virtual tour](#)
- [College Navigator](#)



Other deadline information

*Applying and having a complete application by **November 1** will automatically qualify you for the **Early Action Application Deadline**. Meeting this deadline will ensure you are considered for merit scholarships, the John Martinson Honors College, and to guarantee an admission decision on the **Early Action Release Date, January 15, 2026**.*

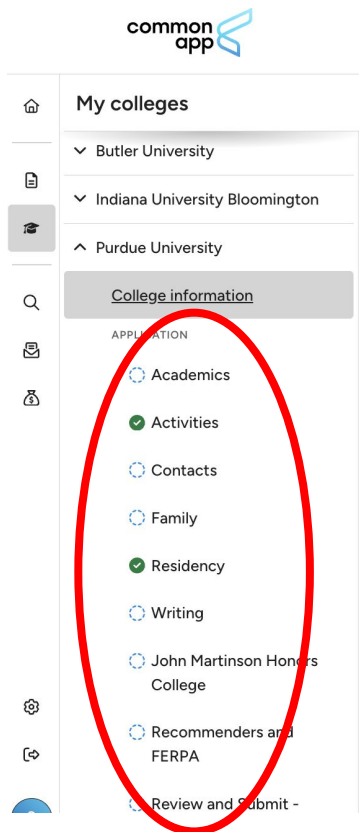
*Students who have a complete application **after** the **Early Action Application Deadline** will receive their **admission decision by March 31, 2026**.*

November 1 is also the priority application deadline for these highly-competitive majors:

- o Engineering in West Lafayette: engineering (first-year)
- o Engineering in Indianapolis: biomedical engineering, computer engineering, electrical

School Specific Info

Add at least one college to My Colleges, and answer its **start term** and **admission plan** questions. Adding a college is what unlocks the next step.



admissions@purdue.edu · Phone (765) 494-1776
2550 Northwestern Ave., Suite 1900
West Lafayette, IN 47906
USA



Application deadlines

Fall 2026
Early Action · November 01, 2025
Regular Decision · January 15, 2026

Spring 2026
Rolling Admission · November 01, 2025

Links

- [College website](#)
- [Admissions office](#)
- [Financial aid](#)
- [Virtual tour](#)
- [College Navigator](#)



Other deadline information

Applying and having a complete application by **November 1** will automatically qualify you for the **Early Action Application Deadline**. Meeting this deadline will ensure you are considered for merit scholarships, the John Martinson Honors College, and to guarantee an admission decision on the Early Action Release Date, January 15, 2026.

Students who have a complete application **after** the Early Action Application Deadline will receive their admission decision by March 31, 2026.

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- o Engineering in West Lafayette: engineering (first-year)
- o Engineering in Indianapolis: biomedical engineering, computer engineering, electrical

Sign a FERPA

Choose a college and go to the “recommenders and FERPA” section. Read and sign the FERPA Waiver.

common app

My Colleges

Overview

^ Ball State University

College information

APPLICATION

General

Academics

Family

Ball State Information

Additional Information

Recommenders and FERPA

Review and submit application

Butler University

Florida State University

Apply to Ball State University

Ball State University

askus@bsu.edu · Phone [800-482-4BSU \(4278\)](tel:800-482-4BSU)
2000 University Ave
Muncie, IN 47306
USA

Application deadlines

Fall 2027
Regular Decision · May 01, 2027

Application fees and fee waiver

U.S. students: \$60
International students: \$60

[Common App fee waiver](#) accepted for all eligible students

Links

- [College website](#)
- [Admissions office](#)
- [Financial aid](#)
- [Virtual tour](#)
- [College Navigator](#)

f

i

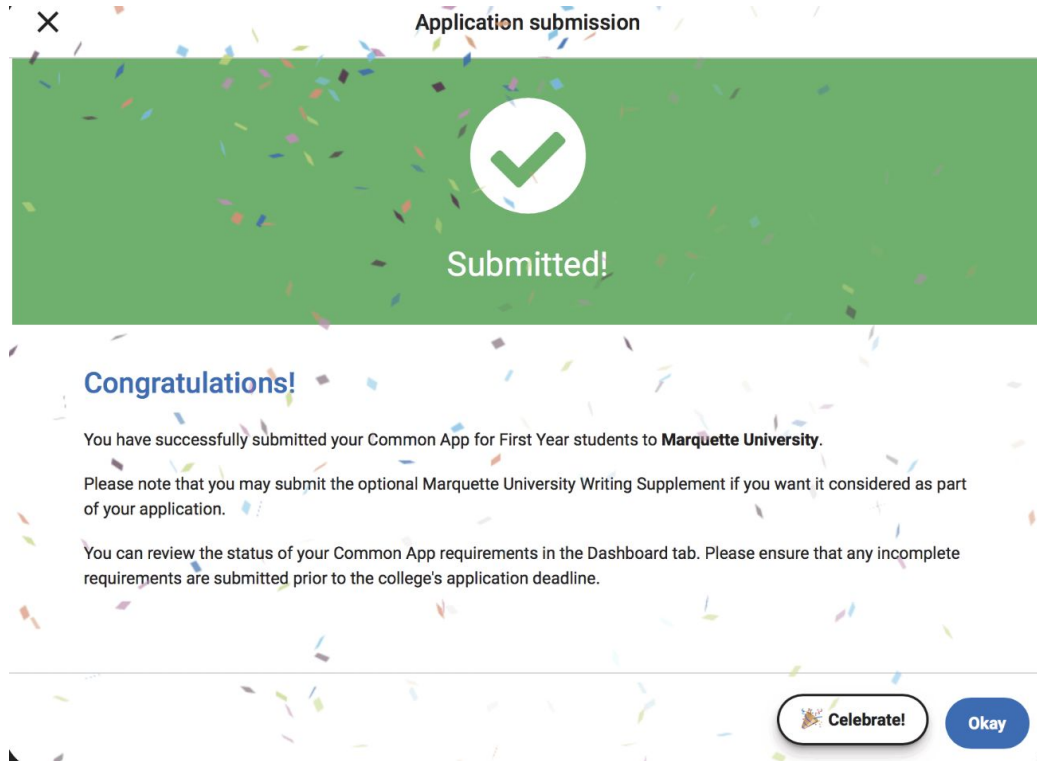
t

y

Other deadline information

An application and all required application materials must be received two weeks prior to the start of classes for a given term in order to be considered for admission to Ball State

Submit to each individual institution



Scoir

- Letters of Recommendation
- College Rep visits
- Transcripts
- Official documents

Profile Section: Fee Waiver

SCOIR

[Home](#)[Discover](#)[My Colleges](#)[Inbox](#)[Me](#)[App](#)

FERPA Waiver

All Schools

Granted on 05/15/2023 by Abbey Saurine

Edit

Optional Documents

Title	College	Status
Fee Waiver Request 1		Abbey Demo-Student Signed Aug 8, 2023 Abbey Saurine Pending Signature

View Request Form

I have uploaded a fee waiver in Scoir if you qualify. Please sign it.

If you think you qualify but don't see the fee waiver or have questions email me.

Common App Fee Waiver

You are eligible for application fee waivers if you meet one or more of the following criteria:

- You are enrolled in or eligible to participate in the federal free or reduced price lunch program.
- You have received or are eligible to receive an SAT or ACT fee waiver.
- Your annual family income falls within the income eligibility guidelines set by the USDA Food and Nutrition Service.
- Your family receives public assistance.
- You are enrolled in a federal, state, or local program that aids students from low-income families (e.g., GEAR UP, TRIO such as Upward Bound or others).
- You live in a federally subsidized public housing, a foster home or are homeless.
- You are a ward of the state or an orphan.
- You have received or are eligible to receive a Pell Grant.
- You can provide a supporting statement from a school official, college access counselor, financial aid officer, or community leader.

Do you meet one or more of the [Common App fee waiver](#) eligibility criteria?*

☒ Yes

☐ No

Clear answer

Connecting Scoir and Common App

Upper Right Hand corner > Me> View Profile

Click Connect to Common App

The screenshot displays the Scoir profile page for Aaron Sosa. The left sidebar contains navigation links: Personal Details, Academic Overview, Personal Bio, Activities & Achievements, College Preferences, Careers, and Drive. The main content area is titled 'Personal Details' and includes a 'Download Resume' link. It is divided into three columns: 'Aaron Sosa' (with contact icons and birth date), 'Parents' (with an 'Invite a Parent' link and a first-generation student status section), and 'Account' (with email and 'Add Alternate Email' link). Below these columns are sections for 'Scoir FERPA' (Release Authorization and Waiver of Rights, both 'Unsigned') and 'Common App' (marked 'Not Connected' with a 'Connect Common App' button). A purple box highlights the 'Common App' section, and a purple arrow points to the 'Connect Common App' button.

Aaron Sosa

Personal Details

Academic Overview

Personal Bio

Activities & Achievements

College Preferences

Careers

Drive

Personal Details

[Download Resume](#)

Aaron Sosa

+ Invite a Parent

I will be a first-generation college student.

☐ Yes

☐ No

You are a first-generation student if neither parent or guardian has received a 4-year college degree.

Account

cristina_hernandez+ca_2@scoir.com (Primary)

+ Add Alternate Email

Scoir FERPA

Release Authorization **Unsigned**

[Review and Sign](#)

Waiver of Rights **Unsigned**

[Review and Sign](#)

Common App

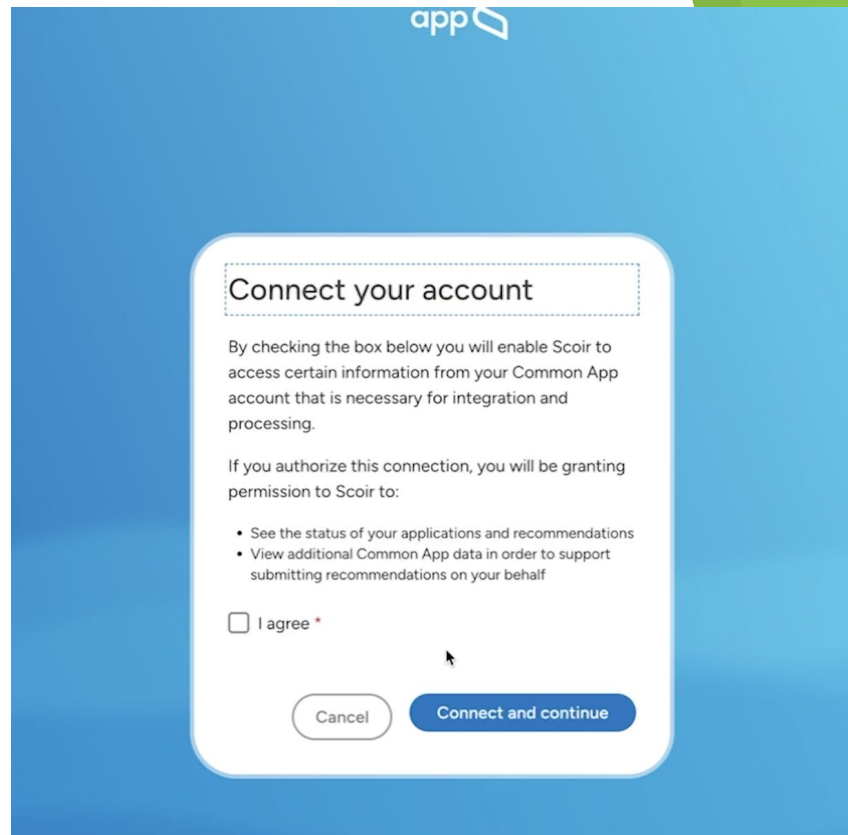
common app **Not Connected**

[Connect Common App](#)

Connecting Scoir and Common App

You will need to log
into your Common
App account

Then agree to
connect Scoir and
Common App



In Scoir, colleges you are applying to, appear in the “applying” column.

SCOIR

Search all across Scoir

Home

Discover

My Colleges

Inbox

Me

Update Top Choices



Search

Application Documents

Sort

Following (9)

Add a College



Anderson University
Anderson, IN

Reach



Ivy Tech Community Colle...
Indianapolis, IN

Likely



Miami University (Oxford)
Oxford, OH



Scoir

Start App

Applying (5)

Add a College



Butler University
Indianapolis, IN

2

Early Action Nov 1

Checklist 0/8
Docs Sent 0/2



Common App



Indiana University (Bloomi...
Bloomington, IN

1

Early Action Nov 1

Checklist 1/5
Docs Sent 0/1



Common App

Applied (0)

Add a College



Celebrate your completed applicati...

Keep tabs on your submitted applications
outcomes

When you submit an application to a school through Common App, it moves to the “applied” column in Scoir. This notifies me to send your documents.

The screenshot shows the Scoir application dashboard. At the top, there is a navigation bar with the Scoir logo, a search bar, and links for Home, Discover, My Colleges, Inbox (with 13 notifications), and Me. Below the navigation bar, there is a section for 'Update Top Choices' with logos for Psi Chi and Miami University. The main content area is divided into three columns: 'Following (9)', 'Applying (5)', and 'Applied (0)'. The 'Applied (0)' column is circled in red. Each column has a 'Add a College' link. The 'Following' column lists Anderson University, Ivy Tech Community College, and Miami University. The 'Applying' column lists Butler University and Indiana University. The 'Applied' column shows a celebratory message: 'Celebrate your completed application. Keep tabs on your submitted applications outcomes.' A vertical sidebar on the left has 'Not Interested View (3)' and 'Suggested View' buttons.

SCOIR Search all across Scoir Home Discover My Colleges Inbox 13 Me

Update Top Choices Psi Chi MU Search Application Documents Sort

Following (9)
Add a College

- Anderson University
Anderson, IN
Reach
- Ivy Tech Community College
Indianapolis, IN
Likely
- Miami University (Oxford)
Oxford, OH
Scoir

Applying (5)
Add a College

- Butler University
Indianapolis, IN
2
Early Action Nov 1 Checklist 0/8 Docs Sent 0/2
Common App
- Indiana University (Bloomington)
Bloomington, IN
1
Early Action Nov 1 Checklist 1/5 Docs Sent 0/1
Common App

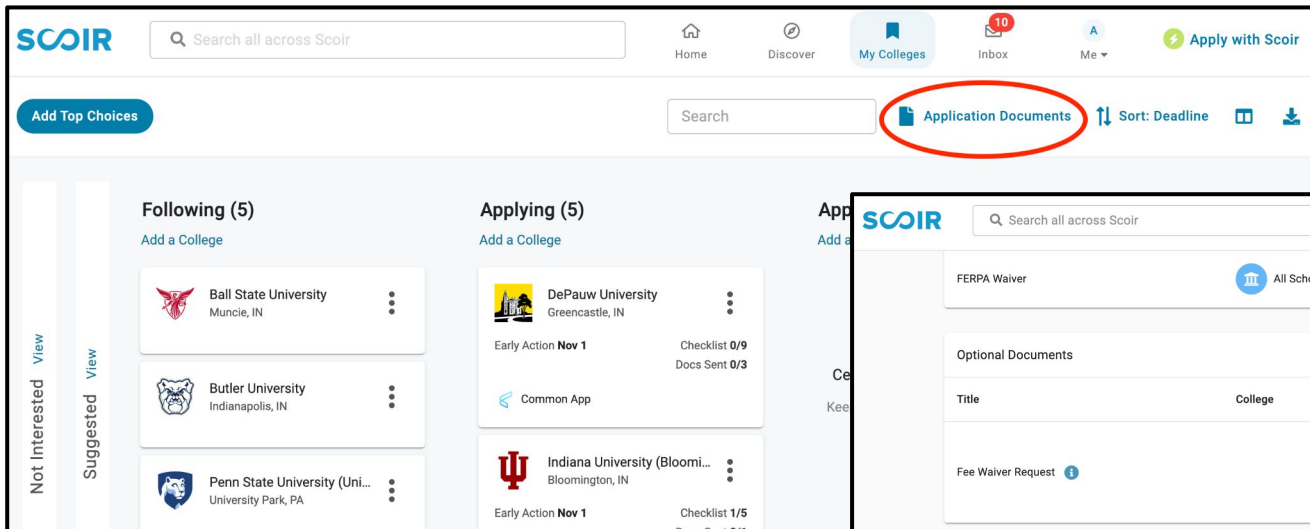
Applied (0)
Add a College

Celebrate your completed application
Keep tabs on your submitted applications outcomes

Not Interested View (3)
Suggested View

This will automatically sync with Common App

How to Request a Letter of Rec



This screenshot shows the Scoir dashboard. At the top, there is a search bar with the text "Search all across Scoir". Below the search bar, there are navigation links: Home, Discover, My Colleges, Inbox (with a red notification badge showing 10), and Me (with a dropdown arrow). To the right of these links is a button labeled "Apply with Scoir". Below the navigation bar, there is a section titled "Add Top Choices" with a search bar and a button labeled "Application Documents" which is circled in red. Below this, there are two main sections: "Following (5)" and "Applying (5)". The "Following (5)" section lists three colleges: Ball State University, Butler University, and Penn State University. The "Applying (5)" section lists two colleges: DePauw University and Indiana University. Each college entry includes a logo, name, location, and a checklist status.

Scoir Search all across Scoir

Home Discover My Colleges Inbox 10 Me Apply with Scoir

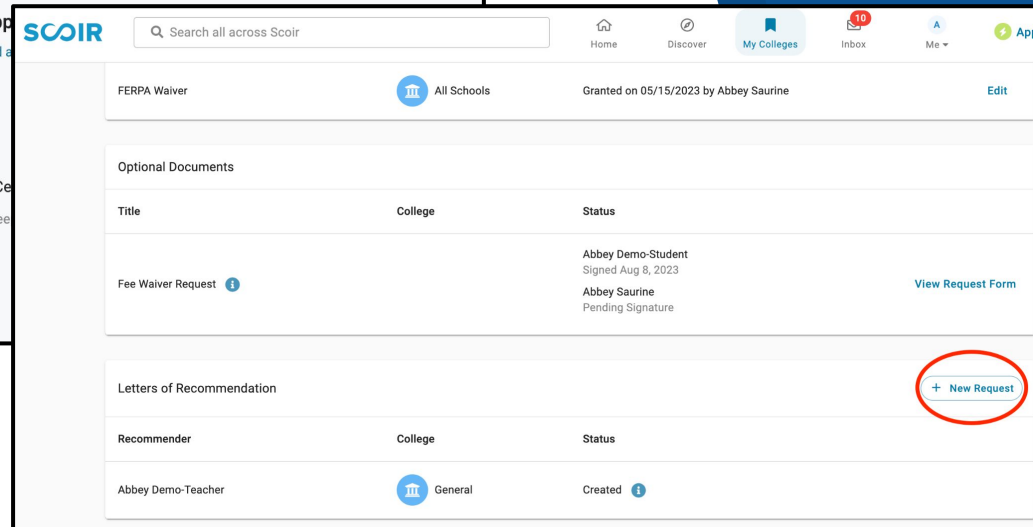
Add Top Choices Search Application Documents Sort: Deadline

Following (5)
Add a College

- Ball State University
Muncie, IN
- Butler University
Indianapolis, IN
- Penn State University (Uni...
University Park, PA

Applying (5)
Add a College

- DePauw University
Greencastle, IN
Early Action Nov 1 Checklist 0/9 Docs Sent 0/3
- Indiana University (Bloomi...
Bloomington, IN
Early Action Nov 1 Checklist 1/5



This screenshot shows the "Application Documents" section of the Scoir dashboard. At the top, there is a search bar with the text "Search all across Scoir". Below the search bar, there are navigation links: Home, Discover, My Colleges, Inbox (with a red notification badge showing 10), and Me (with a dropdown arrow). To the right of these links is a button labeled "Apply with Scoir". Below the navigation bar, there is a section titled "Application Documents" with a search bar and a button labeled "New Request" which is circled in red. Below this, there are two main sections: "FERPA Waiver" and "Optional Documents". The "FERPA Waiver" section shows a table with columns for Title, College, and Status. The "Optional Documents" section shows a table with columns for Title, College, and Status. The "Letters of Recommendation" section shows a table with columns for Recommender, College, and Status. Each section includes a list of documents and a "View Request Form" button.

Scoir Search all across Scoir

Home Discover My Colleges Inbox 10 Me Apply with Scoir

Application Documents Search New Request

FERPA Waiver All Schools Granted on 05/15/2023 by Abbey Saurine Edit

Optional Documents

Title	College	Status
Fee Waiver Request		Abbey Demo-Student Signed Aug 8, 2023 Abbey Saurine Pending Signature View Request Form

Letters of Recommendation

Recommender	College	Status
Abbey Demo-Teacher	General	Created

First enter teacher name and write a thank you note

Then rank your recommenders if you need more than one letter

Request Recommendation

Who should we send this request to?

Teacher
Luke Stephens

Add a note

It's helpful to remind your teacher of your best achievements

Message *
Thank you in advance!

I only want to use this recommendation for one school

Cancel Submit

Rank Recommendations

None of your recs are ranked, so they won't be automatically assigned. You'll need to assign them to each college manually.

Ranked

Arrange your recs in your preferred order

Available

Emma Whitley Requested May 21, 2026	↑ ↓
Luke Stephens Requested May 21, 2026	↑ ↓
Janet Romag Requested May 21, 2026	↑ ↓

Cancel Save

LoR Survey

Under the "Me" button on your main dashboard, there is a "Surveys" tab in the drop down tab. Be sure both of these surveys are completed BEFORE you request any letters of recommendation! Teachers are expecting this!

College Rep visits in Scoir

SCOIR [Search Bar] Home Discover My Colleges Inbox Me [Apply with Scoir]

Visits & Deadlines

Filters

- ☒ Application Deadlines
- ☒ College Visits
 - ☒ All Upcoming Visits
 - ☐ Visits from My Colleges
 - ☐ Only My Registered Visits
- ☒ Office Hours

January 2024

23
Tue

SCAD Savannah College of Art a... Savannah, GA

Location: Counseling Office, Room 213

Registered

February 2024

1
Thu

Abbey Demo-Student
Senior at Bishop Chatard High School
[View Profile](#)

- [Visits & Deadlines](#)
- [Surveys](#)
- [Compare Colleges](#)
- [Log Out](#)

Visits will continue to be added, so check this periodically! You will get a pass the day of with the location

POPULAR INSTITUTIONS REP VISITS

Purdue University Aug 20th during SILAS in theater at 7:45am

IU Bloomington Aug 27 7:45am during SILAS in the theater
7:45am

University of Cincinnati August 25th at 10:30am

Butler University Sept 11th 1pm

Notre Dame University Sept 10th at 12pm

TIPS & Reminders

- ▶ Don't forget the power of Google!
- ▶ Read your email.
- ▶ Save your passwords
- ▶ Don't be scared to just pick up the phone and ask.
- ▶ [Schedule a meeting with me](#)
[If you need help!](#)



FAST FIX FRIDAY!

I will be in the snack Cafe during all lunches every Friday to answer questions and help.