

# Update From the Trojan Cafe

## Menus, Nutritional Information, and Special Dietary Needs

<https://www.bishopchatard.org/menus/>

## Mealtime

Pay stations are used in the cafeteria via a program called Mealtime. Students can either input their 6 digit ID number to pay or scan their barcode. Mealtime is also used to manage funds and process free/reduced meal benefits. Students will have an active account once they are registered in powerschool. You will need to register the account at [www.mymealtime.com](http://www.mymealtime.com) if you would to access the online features - view balance, track spending, & deposit online.

Cash/check deposits are accepted in the secure drop box located outside the café office (bottom floor door 10). Please include student name and ID # with all deposits. Deposits are processed 10 minutes before A lunch and after C lunch. Please plan accordingly. The café does not accept payment at the point of sale nor give change.

Please note that all incoming students will have a \$0 balance at the first lunch if you do not deposit funds! Temporary barcodes will be distributed during freshmen orientation. These can be digitally stored on the students phone or ipad via apple wallet. Once School ID cards are distributed, these can also be used to pay in the lunch line.

Please visit <https://www.bishopchatard.org/menus/lunch-payment/> to learn more about how to manage your mealtime account.

## Charging Policy

At no time will a student ever be denied lunch because of their negative account status – however a student is only eligible to receive a “meal deal” which includes entree, vegetable, fruit, & milk (No single item or entrée sales, which are considered “ala carte”). **Students will not be permitted at any time to overdraw or charge ala carte foods.**

It is the expectation that all students maintain a positive balance in their lunch account. As a courtesy to our families, we have allowed a 2 meal overdraw limit on student accounts.

**It is the sole responsibility of the student and guardians (Not Bishop Chatard High school) to know their account status at all times.**

## Breakfast

Breakfast is served daily in the cafeteria 30 minutes before 1<sup>st</sup> bell. Short on time? Wake up late? Don't skip the most important meal of the day! A wide selection of nutritious grab & go items available to start the day off right and get you to class on time.

**Students who receive free/reduced lunch benefits also receive breakfast!**

## Free/Reduced Meals

Families who feel they may qualify for free and reduced meals may submit an application beginning August 1, 2025. Textbook assistance is also determined by the free/reduced lunch application, so all are encouraged to apply.

<https://www.bishopchatard.org/menus/free-reduced-lunch-program/>

- Families must re-apply on an income application every year, even if your student qualified in the previous years.
- Families need not apply ONLY if they receive formal notification that they are “directly certified” - via recipients of Medicaid, TANF, SNAP, etc.
- The state is historically slow to directly certify incoming freshman or transfer students; even if you had qualified at your previous school.

We recommend that all incoming families fill out an income application if they have not received a formal notice of benefits by August 1, 2025. This will allow students to receive free/reduced benefits on the first day of school. If we later determine your student to be “Directly Certified,” your categorical status will change but not your benefits.

If you believe your student should be receiving benefits and have not received formal notification by the first lunch, please contact the foodservice director. Please note that **It is the sole responsibility of the household, not Bishop Chatard High School** to ensure your child qualifies or is enrolled in free/reduced benefits - Please do not assume that you qualify or are receiving benefits unless you receive notification.

## Questions ?

Please feel free to reach out to our Foodservice Director:

Michael Dlugosz

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1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[program.intake@usda.gov](mailto:program.intake@usda.gov)

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