



# BISHOP CHATARD HIGH SCHOOL

## Welcome to the BISHOP CHATARD CAFÉ

--June 2022

**BREAKFAST:** Bishop Chatard participates in the School Breakfast Program (SBP). Breakfast is served weekdays in the cafeteria. Meal service operates 30 minutes before first period. A breakfast costs \$2.00 and consists of a fruit, whole grain, & milk. Students receiving reduced lunch are also eligible for a reduced priced breakfast and pay \$0.30 per meal. Students receiving free lunch also are eligible for a free breakfast daily. All students must key in their student ID at the register to receive the correct benefit.

**LUNCH:** The students at Chatard café have many ways to create a school lunch every day. There are two serving lines that offer school lunch. The cost for a Trojan Lunch is \$3.75. Lunch consists of 5 components: meat, bread, vegetable, fruit and milk. Students must choose 3 of the components (one must be a fruit or a vegetable) to have your meal considered a lunch. A student may choose up to 2 servings of fruit and vegetables (fruit juice is limited to 1 per meal).

Because we participate in the National School Lunch Program we are able to provide free and reduced price (.40) lunches to students who qualify. Financial guidelines and applications are available throughout the school year on the school's website. Please know that that participation is confidential and students access this benefit by using their Meal Time account just like everyone else.

Ala Carte offerings include Entrees, sandwiches, pizza, fresh vegetable trays, & yogurt parfaits. Snacks offered for purchase include baked chips, ice cream novelties, fruit snacks, bottled water, Gatorade & Snapple products.

**PAYMENT:** Currently we do not accept payment at the point of sale. We do accept cash & checks as payment via drop box, but we encourage everyone to use their Mealttime account. Mealttime is a point-of-sale system in which your account can be "loaded" with money and used as needed to purchase food in the cafeteria at meals. All students, faculty and staff at BCHS have a Mealttime school lunch account. For students, this number is their six-digit student ID number. This number is entered on a keypad at the cashier station.

Checks or cash for deposit into your Mealttime account may should be deposited at the dropbox outside the cafeteria (bottom of stairs Door #10) . (Please be sure to include the student's name or ID number on the check.)

Please consider setting up an account at [www.mymealtime.com](http://www.mymealtime.com). You will be asked to create a student profile with a username and password. Upon doing so, you will then be able to track purchases and receive low balance warnings. You may also add money to your student's account. There is a 4.9% user fee to deposit money online. If you are concerned by the amount your student is spending, we can put a spending limit on the account. This can be done by contacting the Cafeteria Manager. Please call Michael Dlugosz between 9:00am & 2:00pm to discuss your options.

**CHARGING POLICY** - It is our expectation that students always have a positive balance in their lunch accounts. As a courtesy to our families, BCHS has established a "\$10.00 overdraw limit". If your student's account is more than \$10.00 in the negative, parents will be contacted by the Cafeteria manager. Please be aware that at no time will a student ever be denied lunch because of their account status. Seniors must reconcile all negative balances before graduation.

All negative accounts must be reconciled by graduation to receive cap and gown. Seniors with a positive balance over \$25 will be refunded after July 1 of the graduation year. Account balances may also be transferred to incoming family members by a formal parental request (via phone or email). Balances under \$25 will be donated back to the school unless a formal request is made by July 1 of the graduation year.

It is easy to set up a notification with Mealtime to receive an e-mail when the accounts are low. Negative lunch balance notifications by e-mail are sent out weekly.

**SPENDING LIMITS** - Can be set up by the cafeteria staff to limit how much and on what a student may spend. If you have any questions or concerns, please feel to call the cafeteria manager direct @ 317-255-1451 ext. 2240. Or e-mail [mdlugosz@bishopchatard.org](mailto:mdlugosz@bishopchatard.org). We are happy to answer all inquiries.

**FEDERAL GUIDELINES:** In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter

addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992.

Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

This institution is an equal opportunity provider.