



District or Charter School Name

Bishop Chatard High School
C705

Section One: Delivery of Learning

1. Describe how you will deliver continuous learning opportunities for all students, including special student populations.

Bishop Chatard High School will deliver instruction via our locally created continuous learning model. Bishop Chatard is a 1:1 school with all freshman-senior students having school-issued iPads. 100% of our students have internet access at home.

Bishop Chatard uses Canvas LMS where teachers are able to create and store lessons. Canvas also allows teachers to manage courses, upload video lectures, post instructions, assess, and communicate with students.

Our Academic Resource Department consists of five people and they continue to deliver services to students with service plans. Special education students continue to receive services through one-on-one sessions with teachers, small group instruction, and daily check-ins to ensure continued engagement.

Our Guidance Department continues to deliver counseling services throughout our time away from school. They frequently share their resources to students, staff, and families.

2. Describe how your district communicates expectations for continuous learning implementation to 1.) students, 2.) families, and 3.) staff.

Bishop Chatard maintains constant communication with students, families, and staff in a variety of ways.

Students each have their own Gmail account and receive communication via email. Gmail allows students to use Google Meet, which has video call and video chat options. Canvas allows teachers and students to communicate about current or future assignments. “The Blueprint”, which is the student news site of Bishop Chatard High School, shares important information with our student population. Our website (www.bishopchatard.org) is updated daily and has a new section which provides detailed information concerning the impact of the coronavirus on school operations. Daily announcements are broadcast via Twitter live each morning at 9:30 a.m.

Families are also communicated to in a variety of ways. Email blasts containing video announcements and important information is used as a tool of communication. Each Tuesday our weekly newsletter goes out electronically to current families. Phone calls are also used to communicate important information as needed. Bishop Chatard leverages social media tools like Facebook and Twitter to quickly communicate information.

Staff members and administration continue to stay connected via emails, phone calls, and video chats. Staff members are kept in the loop through a daily email update from the Vice Principal of Academics. This email contains changes in the calendar, suggestions for best practices, and all the latest news. Each Friday the Principal sends out a memo to all staff members which contains updates on a variety of topics.

3. Describe student access to academic instruction, resources, and supports during continuous learning.

Bishop Chatard students have access to their teachers through email, phone calls, Canvas discussion and Google Meet during daily office hours. Academic content is accessed through Canvas and on school-managed Google tools. Many teachers create instructional videos through the use of Loom.

Live communication via Google Meet is the recommended face-to-face communication method, and strong protocols around student-teacher communication have been established to ensure student safety. All students and staff have daily, immediate access to our “help desk” in case there are technology questions or needs.

4. What equipment and tools are available to staff and students to enable your continuous learning plan? Please list.

- Canvas is our platform for delivering all academic content to students.
- PowerSchool is used as our teacher gradebook.
- Bishop Chatard is a 1:1 school with all students having school-issued iPads.
- Staff members have school-issued MacBooks at home.
- Students and staff have access to our technology “help desk” during office hours.

5. Describe how educators and support staff are expected to connect with students and families on an ongoing basis.

Bishop Chatard has instructed teachers to connect with students and families regularly through emails, phone calls, and video conferencing. In order to encourage face-to-face contact, comprehensive training and instructions on how to use Google Meet were sent to all staff members.

In response to our need to connect we have designed “Trojans Together” office hours each week. This is a strategic tool used to support student learning. “Trojan Together” time provides teachers time to reteach, answer questions, and to reach out to kids and see if they are ok.

Beginning in mid-April all staff members are going to embrace a 10 X 2 strategy where we meet with small groups of students for multiple sessions. During these sessions students will have the opportunity to talk with their mentor teachers about how things are going, and ask for help.

Our leadership team will be calling all 500+ families at our school and asking them about any academic or social/emotional issues their children might be facing.

6. Describe your method for providing timely and meaningful academic feedback to students.

Bishop Chatard teachers and support staff are available Monday – Friday, 9:00 a.m. to 11:00 a.m. and 1:00 p.m. to 3:00 p.m. EST. Work completed is graded, and recorded grades are reported via PowerSchool to students and parents. Feedback from teachers to students occurs through Canvas assignments, emails, phone calls, and Google Meet. Teachers, administrators, and counselors are also contacting students and families who are struggling with getting assignments finished to offer interventions that might help. Attendance is taken on each instructional day.

Section Two: Achievement and Attendance

7. Does your continuous learning plan provide an avenue for students to earn high school credits? If so, describe the approach.

9th through 11th grade students will continue to earn credits. IDOE guidance states, “Students currently in grades 9–11, and students in lower grades enrolled in high school courses, must successfully complete the high school graduation requirements set forth in IC 20–32–5–1.5 and 511 IAC 6–7.1.” These requirements are set forth in the Bishop Chatard handbook and will continue to be honored.

12th grade students (Cohort 2020) have been granted additional flexibility from IDOE. Seniors who are working toward the Core 40 diploma are to stay *enrolled* in all courses for the 4th quarter and *participate in* all e-learning assignments and assessments until the end of the semester. Students who are working toward the Core 40 with Academic Honors diploma are to stay *enrolled* in all courses for the 4th quarter and *participate in* all e-learning assignments and assessments until the end of the semester.

Our Vice Principal for Academics has created comprehensive **Frequently Asked Questions** documents for 12th grade students, 9th–11th grade students, as well as teachers.

8. Describe your attendance policy for continuous learning.

Students are required to take a Canvas Quiz for each daily scheduled class. This quiz serves as an acknowledgement of attendance. Teachers then update student attendance in PowerSchool each day. Our Vice Principal for Student Services, along with Guidance, closely monitor student attendance and contact parents of students who are shown as tardy or absent.

9. Describe your long-term goals to address skill gaps for the remainder of the school year.

Bishop Chatard High School is directed and dedicated to the success of each student. Our mission has always been to meet the students where they are, and this goal has not changed during continuous learning.

Our daily goal is to provide personalized instruction to students based on data that we collect. Ongoing, formative assessments help us identify student needs, adjust lessons, and provide one-on-one or small group instruction. Our Academic Resource Team constantly works with teachers to ensure resource students are receiving instructional support.

Section Three: Staff Development

10. Describe your professional development plan for continuous learning.

Our Vice Principal for Academics continues to offer moments of professional development related to continuous learning in her daily email update. Teacher-led professional development on how to use Google Meet, Loom, and Canvas Chat have been uploaded in Canvas and can be accessed by fellow teachers. Our Chief Information Officer and our Technology Assistant continue to offer technology professional development opportunities to our teachers.

April 16, 2020