

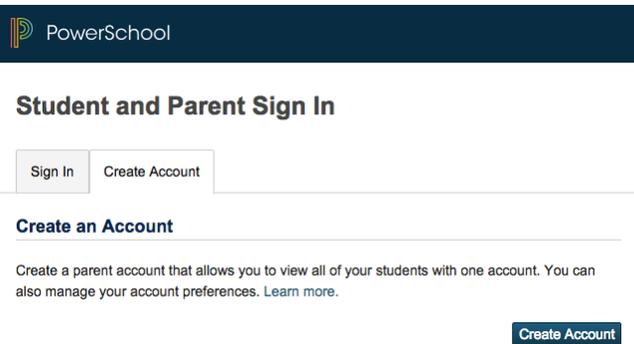
Setting up your PowerSchool Parent Portal Account

Welcome to Bishop Chatard High School's PowerSchool Parent Portal.

To get started, you will need to create an account to access the information for your student(s), who are currently enrolled at BCHS. If you have multiple students at BCHS, you can access all of their grade & attendance information with one account.

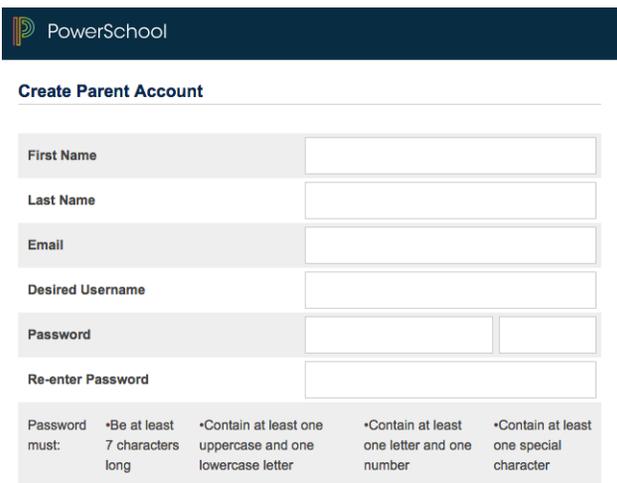
1

Go to bishopchatard.powerschool.com. Select the **Create Account** tab on the PowerSchool sign in screen.



2

Fill out all fields on the **Create Parent Account** page. Pay close attention to the password requirements.



3

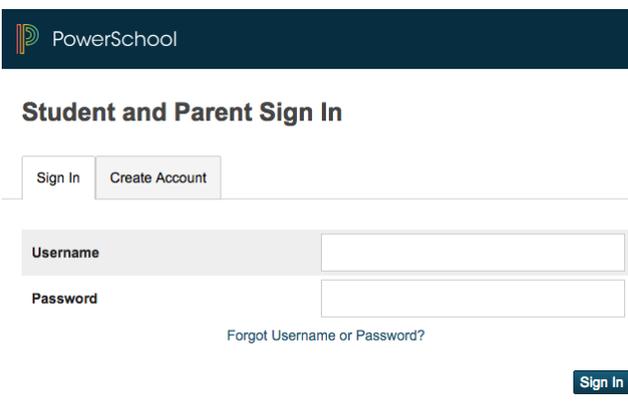
Scroll down to **Link Students to Account** and fill in all fields & select your relationship. The **Access ID** and **Access Password** were mailed to you. You may repeat this process if you have multiple students enrolled at BCHS.

Link Students to Account

The screenshot shows the 'Link Students to Account' form. It includes a heading, a sub-heading, and a paragraph of text. Below the text, there is a form with fields for Student Name, Access ID, Access Password, and Relationship (a dropdown menu). A '1' in a box is next to the Student Name field.

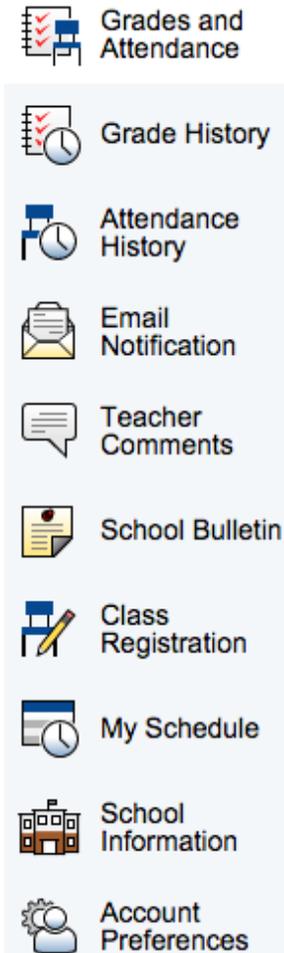
4

Once your account has been created, you will be returned to the **PowerSchool Student and Parent Sign In** page. Enter your username and password to begin using your new account.



Select to:

- View current year grades & attendance
- View previous grade history
- View attendance history
- Set up email notifications
- View term teacher comments
- School Bulletin & Class Registration are not currently used
- View schedule by day & time
- View school name & contact information
- Change name, language, email, username and/or password



- PowerSchool mobile app users enter DHKB for the District Code

