



BISHOP CHATARD HIGH SCHOOL

A Faith Community. Learning. Leading. Serving.

Summer School Handbook and Student Guidelines 2020

Student Code of Conduct

All students are expected to uphold the dignity of the human person and behave accordingly. Any action that violates that dignity will be considered outside the appropriate code of conduct and will result in consequences as directed by the administration of the school. The code of conduct applies to all school activities, on or off property, on school property at any time, or while traveling to or from school or school activities.

In addition, a student committing an act that violates Indiana or federal law at any time or place may be suspended or expelled if the unlawful act is directed toward a school employee, student, arises out of a school relationship, or has caused and can be predicted to cause in-school consequences.

Failing to comply with directions of teachers or other school personnel during any period of time is not accepted. Students must comply in following the directions. Students must completely and truthfully respond to questions from a staff member regarding school-related matters including potential violations of the student conduct rules or state or federal law.

Additionally, any action that is contradictory to the mission of the school, the Catholic Church or its community at large will result in consequences as directed by the administration of the school.

Additional information may be found on the Bishop Chatard website.

Attendance Information

Students are allowed no more than one absence. The vast majority of course content is delivered during class time. Consistent attendance in summer school is critical for academic success. Students are required to be in attendance for the first two days and last two days of summer school.

Summer school is in operation from 8:00-11:30am from June 3-23. Since experience and research have proven a direct relationship between attendance and academic excellence, Bishop Chatard considers attendance an important matter. Proactive communication by the parents with the school is essential with regard to student attendance.

How to report an absence:

Please email your child's summer school teacher. Include the information below.

- The parent's/guardian's name;
- The name of the student and his/her year (freshman, sophomore)
- Whether the student will be late, absent or dismissed early;
- The reason for the late arrival, absence, or early dismissal;
- A telephone number where the parent may be reached between 8 am and noon.

If a student is absent from school because of illness or an emergency, a parent/guardian is required to notify the school office before 8:30 am on the day the student is not in school.

Notification-If the school does not receive an email by 8:30 am from a parent/guardian, the school will contact a parent/guardian to let them know that his/her child is not present at school and that the school has not received a call as required.

Makeup work during the absence is the responsibility of the student. The student must contact his or her teachers and submit the missed work within the established time frame. A general guideline is that a student will have one class meeting to makeup work for each class meeting he/she is absent.

Book/Gym Bags/Needed Material

To promote a safe, unobstructed environment, to encourage self-discipline and organization, and to control food and drinks in the classrooms, small bags that contain books may be brought to school. All students are asked to come to school on the first day of summer school with a pencil. Any additional materials will be requested by the summer school teacher on the first day of school.

Dress Code for Summer School

Students are not required to wear the standard Bishop Chatard school uniform. Students are expected to dress and carry themselves in a manner that upholds their dignity as a child of God. Shorts and t-shirts are acceptable. Please avoid the following: excessively short shorts, spandex shorts, or visible sports bras. Sandals are acceptable.

Grading

All students will receive a course description on the first day of summer school. All grades will be mailed home within two weeks of the end of the summer session. All grades will be based upon the following scale:

A	94-100
A-	93
B+	91-92
B	86-90
B-	85
C+	83-84
C	76-82
C-	75
D+	73-74
D	71-72
D-	70
F	Below 70