



# BISHOP CHATARD HIGH SCHOOL

*A Faith Community. Learning. Leading. Serving.*

With the transition to full virtual instruction, the daily school schedule has been modified. The school day will now begin at 8:00 am and end at 2:15. Note below the change in classes scheduled each day, times of classes and the addition of recitation sessions. Seminar time has been eliminated and been replaced by daily recitation sessions.

A **Recitation Session** is scheduled by subject and allows time for each teacher to provide further instruction. **Students are required to attend every class and recitation session.** Check each teacher's Canvas page for information and Google Meet links.

If your daily schedule does not include a subject with a recitation session, you are waived from the attendance requirement. You are encouraged to use the time to study, check email and complete homework.

**Teacher Office Hours** have been added to each school day. You are encouraged to use office hours as needed. Teachers will be available to you via a “live” Google Meet link that you can find in Canvas. If you have a question about an assignment, test, quiz, etc... “Pop In” during Office Hours and get some help.

Senior Study Halls are exempt from daily Google Meet check in with teachers. Students should continue to use this time to study, check email and complete homework.

## **Guidelines to Follow When Learning From Home:**

- Establish a regular daily routine. Remember, school is being conducted as normal. We expect you to be in class. Set your alarm and be prepared for the start of class each day.
- **Be on time to every class.** You must log in to your class via Google Meet at the start of every class period. You will be marked tardy or absent if you do not attend class.
- Have the daily school schedule readily available so that you understand which class you should be in throughout the day.
- Find a place in your home that is an appropriate learning space. Attend class from a productive workspace, such as a desk or table.
- Turn on video and show your face as requested by the teacher. Be prepared. Teachers may request to see you on camera.

- Be attentive during class and be prepared to participate--do not play on your phone, watch TV, have side conversations, or eat during class.
- Dress Code: We respectfully request that you dress each day in BC spirit wear or a uniform shirt. While we are physically apart, let's unite in spirit!

If you need help, know that your teachers, guidance counselors and administrators are available to you. Just ask.

If you have a problem with your ipad or home wifi connection, contact [gethelp@bishopchatard.org](mailto:gethelp@bishopchatard.org).